

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

FINANCE DEPARTMENT, PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8348

Fax: (540) 422-8355

NOTICE OF CONTRACT RENEWAL

1. DATE: September 1, 2023
2. COMMODITY NAME: Kitchen Hoods and Duct Cleaning Services
3. CONTRACT NUMBER: 4400007864 (Fairfax County Rider)
4. CONTRACT PERIOD: July 28, 2017 through June 30, 2022
5. RENEWAL OPTIONS: Three (3) additional one-year renewals available
 - Renewal # 1* July 1, 2022 through June 30, 2023
 - Renewal # 2* July 1, 2023 through June 30, 2024
6. FIRMS: *Tecnaclean Inc.*
(V/N 638415) 6332 Mayfield Lane
Warrenton VA 20187

Contact: Jason Jones
Email: jazjones78@gmail.com
Phone: (540)-272-4922
7. TERMS: Net 45
8. FOR FURTHER
INFORMATION CONTACT: Megan Roberts, Procurement Officer II
PH (540) 422-8348
megan.roberts@Fauquiercounty.gov

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and it's use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a "Not to exceed" estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaints as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.