

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8351

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andy.johnson.fin@fauquiercounty.gov

NOTICE OF CONTRACT

1. DATE: April 5, 2024
2. COMMODITY NAME: Preventive Maintenance & Repair of Lab Equipment
3. CONTRACT NUMBER: 4400008503
4. CONTRACT PERIOD: September 29, 2018 through September 28, 2023
5. Renewal #1 September 29, 2023 through September 28, 2024
6. RENEWAL OPTIONS: Three (3) renewals remaining
6. CONTRACTOR: Associated Microscope Company, Inc.
Attn: Stephanie Enock
PO Box 1076
Elon, NC 27244
(P) 800-476-3893
(F) 336-538-1847
info@associatedmicroscope.com
7. TERMS: Net 30 days
8. DELIVERY: F.O.B. Destination
9. FOR FURTHER INFORMATION CONTACT: Andy Johnson
Procurement Officer I
PH: (540) 422-8351
andy.johnson.fin@fauquiercounty.gov

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352
2. The applicable contract number, vendor number, item description and price per each, total dollar amount, contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Renewals: As stated on the face of this notice, three (3) additional renewals exist on this contract.
6. Pricing: See Below.



AMENDMENT NO. 1

AUG 28 2023

CONTRACT TITLE: Preventive Maintenance and Repair Services of Lab Equipment

CONTRACTOR

Associated Microscope Company, Inc
PO Box 1076
Elon, NC 27244

SUPPLIER ID

1000010577

CONTRACT NO.

4400008503

By mutual agreement, Contract 4400008503 is amended as follows:

1. Revise price schedule due to price increases, effective September 29, 2023, per Attachment A.
2. Renew from September 29, 2023 through September 28, 2024. This is the first renewal of three renewal options.

All other prices, terms and conditions remain unchanged.

ACCEPTANCE:

BY:

Stephanie Enoch
Signature

partner
Title

Stephanie Enoch
Printed Name

9/24/23
Date

Michelle R. Pratt
Michelle R. Pratt
Director

MRP/jch

DISTRIBUTION:

Contractor

FCPS – Instructional Services – Colleen Eddy, Ann Wong; Yaara Crane; Jan Bonner; Min Han

FCPS – Risk Management – Certificates@fcps.edu

8/28/23
FD

Attachment A
Pricing Schedule

Item No.	Item Description	Qty	UOM	Unit Price	Extension
SECTION I: Laboratory Balances – Preventive Maintenance, Repairs & Service Parts					
1.	93862 Mechanical Balances – Service Rate per Instrument	1,573	Each	\$15.00	\$23,595.00
2.	Electronic Balances – Service Rate per Instrument	1,589	Each	\$15.00	\$23,835.00
3.	Balance Repair Parts - Percentage Discount from Manufacturer's List Price				<u>10</u> %
	Service Response Time <u>5</u> days after receipt of notification (Ref. Paragraph 6.1 of the Special Provisions)				
SECTION II: Laboratory Microscopes – Preventive Maintenance, Repairs and Service Parts					
4.	93862 Standard Monocular Microscope – Service Rate per Instrument	3730	Each	\$23.00	\$85,790.00
5.	Standard Binocular Microscopes – Service Rate per Instrument	70	Each	\$23.00	\$1,610.00
6.	Stereo Microscopes – Service Rate per Instrument	1605	Each	\$23.00	\$36,915.00
7.	Video Microscopes – Service Rate per Instrument	30	Each	\$30.00	\$900.00
8.	Microscope Repair Parts – Percentage Discount from Manufacturer's List Price				<u>10</u> %
	Service Response Time <u>5</u> days after receipt of notification (Ref. Paragraph 6.1 of the Special Provisions)				
SECTION III: Laboratory Spectrophotometers – Preventive Maintenance, Repairs and Service Parts					
9.	93862 Spectrophotometers – Service Rate per Instrument	74	Each	\$130.00	\$9,250.00
10.	Spectrophotometer Repair Parts – Percentage Discount from Manufacturer's List Price				<u>0</u> %
	Service Response Time <u>5</u> days after receipt of notification (Ref. Paragraph 6.1 of the Special Provisions)				
	Total Amount of Bid				<u>\$181,895.00</u>