

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive, Suite 23

Warrenton, Virginia 20186

Phone: (540) 422-8348

NOTICE OF CONTRACT

DATE: May 2, 2024

COMMODITY NAME: Towing/Recovery Services for County/Public School Vehicles

CONTRACT NUMBER: # **71-24mrc** to be used by Fauquier County Government

#**126-24mrc** to be used by Fauquier Public Schools

CONTRACT PERIOD: Date of Award through May 1, 2025

RENEWAL OPTIONS: Five (5), One (1) Year Renewals

CONTRACTORS: Justin Fosters Towing and Recovery Services, LLC
VN: 639208 2329 Hoffman Circle
Warrenton, VA 20187

Contact: Justin Foster, Operating Manager
Phone: (540) 905-2826
Email: justinfoster1087@gmail.com

RESPONSE TIME: **45** minutes from response time from request for service until arrival at site for Towing and Recovery Services.

3 hours from response time from request for service until arrival at site for Moving Non-Towing Services.

TERMS: Net 45 Days

FOR FURTHER INFORMATION CONTACT: Megan Roberts
Procurement Officer III
Phone: 540-422-8348
megan.roberts@fauquiercounty.gov

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use

must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodities listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Pricing: See Below.

| Service Provided: | Section: | Unit of Measurement | Unit Price |
|--|----------------------------|--------------------------------|------------|
| Class 1 and Class 2, Flat Rate within Fauquier County limits | Section 1: Towing | Per Tow | \$ 125.00 |
| Class 3 through 6, Flat Rate within Fauquier County limits | Section 1: Towing | Per Tow | \$ 175.00 |
| Class 7 through 8, Flat Rate within Fauquier County limits. Excluding the use of Rotators and Lowboys. | Section 1: Towing | Per Tow | \$ 200.00 |
| Lowboy | Section 1: Towing | Per Tow | \$ 400.00 |
| Rotator for Towing | Section 1: Towing | Per Tow | \$ 200.00 |
| Class 1 and Class 2, Flat Rate within Fauquier County limits | Section 2: Recovery | Per Recovery | \$ 125.00 |
| Class 3 through 6, Flat Rate within Fauquier County limits | Section 2: Recovery | Per Recovery | \$ 175.00 |
| Class 7 through 8, Flat Rate within Fauquier County limits, Excluding the cost of Rotators. | Section 2: Recovery | Per Recovery | \$ 200.00 |
| Rotator for Recovery | Section 2: Recovery | Per Recovery | \$ 450.00 |
| Clean-up Charge | Section 3: Additional Fees | Per vehicle/piece of equipment | \$ 25.00 |
| Outside County Limit – Contractor will be responsible for providing the Owner with the beginning mileage and ending mileage for service calls out side of the Fauquier County limits. This Additional fee is applicable when the Contractor is asked by the Owner to perform towing or recovery outside of the Fauquier County limits. | Section 3: Additional Fees | per mile | \$ 5.00 |
| Standby (after the first 30 minutes on scene in 15 minute increments) | Section 3: Additional Fees | per 15 minutes | \$ 15.00 |
| After Hours Flat Rate | Section 3: Additional Fees | per hour | \$ 25.00 |
| Inclement Weather Rate (Inclement Weather will be posted on the Fauquier County Government website and additional charges will be allowed by the vendor when the County offices are closed due to weather) | Section 3: Additional Fees | per hour | \$ 25.00 |