

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive, Suite 23

Warrenton, Virginia 20186

Phone: (540) 422-8354

Fax: (540) 422-8355

NOTICE OF CONTRACT

1. DATE: March 6, 2023
2. COMMODITY NAME: Propane and Other Tanks and Cylinders Recycling Services
3. CONTRACT NUMBER: CR-08-22jcc (Rider, Calvert County Contract #2021-001)
4. CONTRACT PERIOD: March 6, 2021 through March 5, 2022
5. 1st Renewal: March 6, 2022 through March 5, 2023
2nd Renewal: March 6, 2023 through March 5, 2024
- 6.
7. RENEWAL OPTIONS: Four (4) additional one (1) year renewals, at the mutual agreement of both parties.
7. CONTRACTOR(S): Safety Tank of Maryland Inc. dba Protankmd
VN: 650677
3113 Cabin Run
Woodbine, MD 21797
Attn: Tom Lokey
410-487-1681
tlokey@protankmd.com
8. TERMS: Net 30 days
9. DELIVERY: As Scheduled/As Required
10. FOR FURTHER INFORMATION CONTACT: Kathy Stanley, Senior Buyer
PH: (540) 422-8354
kathy.stanley@fauquiercounty.gov

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An exception to this shall be the use of the pre-approved utilities voucher by the Contract Administrator only. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Renewals: As stated on the face of this notice, there are Two (2) Automatic Renewals which is incorporated in the contract period on this contract.
6. Price: See Price Schedule with Scope of Work Below.

**Price
with Scope**

Item	Description	Unit Price
1	Propane Twenty (20) lb. Cylinders	\$4.11
2	Propane Smaller than Twenty (20) lb. Cylinders	\$2.19
3	Propane Greater than Twenty (20) lb. Cylinders and less than 100 lb. Cylinders	\$4.62
4	Propane Equal to or larger than one hundred (100) lb. Cylinders	\$4.62
5	Fire Extinguishers All Sizes	\$7.55
6	Oxygen Cylinders All Sizes	\$7.17
7	Other Gas Cylinders All Sizes	\$35.00

**Schedule
of Work**

The Contractor shall collect, load, sort, and market empty, partially full, and full tanks and cylinders for recycling with the following conditions:

- A. The Contractor's trucks, trailers, or containers shall be easily identifiable with Contractor's name and/or license number. Pick up shall be from the Corral Farm Waste Management Facility (WMF), 8499 Bingham Road, Warrenton VA 20187.
- B. The Contractor shall be responsible for the removal of all designated tanks and cylinders on an as needed or scheduled basis.
- C. The Contractor shall accept all designated tanks and cylinders.
- D. At a minimum, the Contractor or its collection agent(s) shall provide for the collection, storage, and transportation of tanks and cylinders from the Corral Farm WMF. Collection shall be on a scheduled or need basis. If on an as needed basis, the Contractor shall respond within three (3) business days.
- E. The Contractor shall comply with all Federal, State, County, and Local statutes, ordinances, and regulations applicable.
- F. The Contractor shall demonstrate prior satisfactory experience in removal, hauling, and marketing tanks and cylinders.
- G. The Corral Farm WMF scales shall be used to weigh all incoming and outgoing vehicles, containers, materials and generated tickets shall be used to calculate tonnage for billing purposes.
- H. The Contractor shall remove tanks and cylinders per specifications between 8:00 a.m. and 2:00 p.m., Monday through Friday, from the Corral Farm WMF.
- I. Contractor shall secure and cover loads before leaving the Corral Farm WMF.
- J. Contractor shall not separate or sort tanks or cylinders at the Corral Farm WMF.
- K. Contractor shall verify count or count tanks and cylinders prior to leaving the Corral Farm WMF.
- L. In addition to the conditions of Breach of Contract in the General Terms and Conditions of Bid and Contract, the Contractor shall also be in breach of contract if the Contractor:
 - a. is found delivering tanks or cylinders to a solid waste disposal facility; or

- b. "skims", "light weights" or otherwise diverts or withholds credits of or "adds", "heavy weights" or otherwise deflates or increased weights or counts or falsifies weights or weight slips or invoices of collected recyclables.
- M. Contractor shall identify all gases or liquids that are unacceptable, and determine if these materials are contained in tanks and cylinders before removing from the Corral Farm WMF.
 - N. Contractor invoices will include documentation demonstrating proper handling and disposal of tanks and cylinders and contents.