

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8354

Fax: (540) 422-8355

NOTICE OF CONTRACT-RENEWAL

1. DATE: March 14, 2023
2. COMMODITY NAME: Generator Maintenance
3. CONTRACT NUMBER: CR38-21ksc, Riding Virginia Tech—VTS-1477-2021
4. SUPERSEDES: CR08-20ksc-Riding ODU 19 odu 44 ccc 1
5. CONTRACT PERIOD: February 1, 2021 through January 31, 2023
Renewal 1: February 1, 2022 through January 31, 2024
6. RENEWALS: Three (3) additional one (2) yr. renewal options
7. Contractor: Fidelity Engineering Corp
3595 Mayland Ct.
Henrico, Va. 23233
Mike Girard
804-283-0095--Cell
8. mgirard@fidelity-ps.com
9. TERMS: Net 30 days
10. FOR FURTHER INFORMATION CONTACT: Kathy H. Stanley, CPPB
PH (540) 422-8354

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained via eQuest or by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Auditor use.
3. Inspection of services performed, and approval of the Auditor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Auditor. All complaints must be submitted in writing and can be forwarded to Procurement via fax, e-mail, or courier

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