

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: 540.422.8354

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NOTICE OF CONTRACT AWARD-Renewal

DATE: March 13, 2023

COMMODITY NAME: Oxygen, Medical, Refill and Rentals

CONTRACT NUMBER: CR40-20ksc, (Riding Loudoun County-RFQ 122782C)

CONTRACT PERIOD: March 16, 2020 through January 14, 2021

Renewal #1: January 15, 2021 through January 14, 2022
Renewal #2: January 15, 2022 through January 14, 2023
Renewal #3: January 15, 2023 through January 14, 2024
RENEWALS: Four One (1) yr. renewal option

CONTRACTOR: Roberts Oxygen Company, Inc.
15830 Redland Road
Rockville, MD 20655

TERMS: Net 45 days

DELIVERY: See contract details

FOR FURTHER INFORMATION CONTACT: Kathy H. Stanley, CPPB
Procurement Officer III
Phone: 540.422.8354

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

CR40-20ksc, Oxygen, Medical, Refill and Rentals (Riding Loudoun County RFQ 122782)

INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a "Not to exceed" estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. **Renewals:** As stated on the face of this notice, there are Four 1 yr. renewals with one (1) remaining.
6. Pricing: See attached price sheets.

