

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS  
**PROCUREMENT DIVISION**

320 Hospital Drive Ste. 23  
Warrenton, Virginia 20186

Phone: (540) 422-8352

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**NOTICE OF CONTRACT RENEWAL**

1. DATE: November 1, 2023
2. COMMODITY NAME: Paper (Palletized)
3. CONTRACT NUMBER: CTR005920-3
4. CONTRACT PERIOD: August 1, 2022 through July 31, 2025
5. RENEWAL OPTIONS: 2
6. CONTRACTOR: B.W. Wilson Paper Company, Inc.  
2501 Brittons Hill Road  
Richmond VA 23230  
Larry Rauppius, Jr.  
Email: [lrauppiusjr@bwwilson.com](mailto:lrauppiusjr@bwwilson.com)  
804-358-6715 Office  
804-358-4742 Fax
7. TERMS: Net 30 days
8. DELIVERY: **Dockside delivery** to one location per purchase order within five calendar days after receipt of order. Cartons will be shrink wrapped on four-way pallets. Orders shall be placed in even pallet lots. The minimum order is one pallet FOB destination.
9. CONTRACT/PRICING INFO: [BW Wilson Palletized Paper](#)
10. FOR FURTHER INFORMATION CONTACT: Rachel Cuervo  
Buyer/P-card Administrator  
PH (540) 422-8353  
[Rachel.cuervo@fauquiercounty.gov](mailto:Rachel.cuervo@fauquiercounty.gov)

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodities listed herein. Please see the reverse side of this notice for further instructions regarding this contract.