

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive, Suite 23

Warrenton, Virginia 20186

Phone: (540) 422-8350

Fax: (540) 422-8355

NOTICE OF CONTRACT AWARD

1. DATE: March 9, 2023
2. COMMODITY NAME: Asphalt Paving & Surface Treatment
3. CONTRACT NUMBER: DP21-22jcc
4. SUPERCEDES: DP32-17ksc
5. CONTRACT PERIOD: Feb 1, 2022 thru February 28, 2023
With the option to renew for four (4) additional one-year periods
Renewal 1 February 1, 2023 through February 28, 2024
6. CONTRACTOR(s):
Vendor # 647787 Donovan Paving, LLC
47 Broad View Ave
Warrenton, VA 20186
Attn: Mark Donovan
PH: 540-349-2009
mark.donovan@donovan-construction.com
7. TERMS: Net 45 days
8. DELIVERY: As Scheduled
9. FOR FURTHER INFORMATION CONTACT: Jeffrey Campbell, VCA
Senior Buyer
PH (540) 422-8350
Kathy.Stanley@fauquiercounty.gov

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422- 8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. See Attached Price List for Donovan Paving LLC & John Lake Paving
6. Use of Contract by Other Political Jurisdictions: This clause is contained in IFB#32- 17ksc, which became the contract. This contract may therefore be extended to Northern Virginia, Metropolitan Washington Council of Governments jurisdictions and other jurisdictions and Political Subdivisions of the Commonwealth of Virginia with the authorization of the Contractor. FCG&PS acts only as the “Contracting Agent” for these jurisdictions and political subdivisions.
7. Our IFB indicated that the County reserved the right to award by sections. Donovan was the lowest in all sections. We did not indicate that this contract would have multiple awards, however due to volume from past years we will allow a secondary vendor to be used, (John Lake) with the following criteria being met.

Donovan is the primary contractor. Donovan must be the first contractor contacted for a job and given adequate amount of time to respond to bid request, as well as start times on a job.

When Donovan cannot provide service to us, due to work load, etc., Donovan must indicate to us in writing, via email that they cannot meet the requested requirement. Only at that point, should John Lake be contacted for service. Any PO received requesting services from John Lake, must have the email from Donovan attached to it.