

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

**PROCUREMENT DIVISION**

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8350

Fax: (540) 422-8355

**NOTICE OF CONTRACT RENEWAL**

1. DATE: March 3, 2023
2. COMMODITY NAME: Lighting- Aerial, Athletic Field- New, Replacement
3. CONTRACT NUMBER: UCPJMU6542 VASCUPP-JMU
4. CONTRACT PERIOD: February 19, 2023 through February 18, 2024
5. RENEWALS: Four (4), one-year renewal options
6. CONTRACTOR: Musco Sports Lighting, LLC  
Vendor# 100 1<sup>st</sup> Avenue West  
PO Box 808  
Oskaloosa, IA 52577  
  
Contact: Kalob Gist  
kalob.gist@musco.com  
PH: 800-825-6030  
Fax: 866-930-6190
7. TERMS: Net 30 Days
8. FOR FURTHER INFORMATION CONTACT: Kathy Stanley, CPPB  
Senior Buyer  
PH (540) 422-8354  
Kathy.stanley@fauquiercounty.gov

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

## INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Consultant use.
3. Inspection of services performed and/or goods received and approval of Contractor’s invoice is the responsibility of the receiving using department.
4. Procedure for ordering services: Using Departments shall order contract services by submitting, upon agreement as to fees listed and written quote from the contractor, the Using Department shall send a Purchase Order, with the written quote attached, to Procurement. The Contractor shall not commence services until he receives a Purchase Order.
5. Any complaint as to quality of services, faulty or delinquent delivery, or violation of contract provisions by Contractor shall be attempted to be resolved by the using department. If it cannot be resolved mutually with the Contractor, then it shall be reported to FCG&PS Procurement. All complaints must be submitted in writing and can be forwarded to Procurement via fax, email or courier.
6. Renewals are based on contract originator renewing contract with contractor.
7. Pricing: Current pricing schedule is attached however, you are encouraged to contact contractor for quote.