

# FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

## PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8354

Fax: (540) 422-8355

### NOTICE OF CONTRACT RENEWAL

1. DATE: October 3, 2022
2. COMMODITY NAME: Tooling, Fasteners, Material and Supplies
3. CONTRACT NUMBER: UCPUMW 19-828 (Univ. of Mary Washington)
4. CONTRACT PERIOD: August 10, 2018 through August 9, 2020  
1<sup>st</sup> renewal August 10, 2020 through August 9, 2021  
2<sup>nd</sup> Renewal August 10, 2021 through August 9, 2022  
3<sup>rd</sup> Renewal August 10, 2022 through August 9, 2023
5. RENEWAL OPTIONS: Five (5) one-year renewal options remain
6. CONTRACTOR: SOSMETAL PRODUCTS  
VN: 646178  
4945 E. Tioga Street  
Philadelphia, PA 19134  
PH: 215-739-6200  
FX: 215-423-4123  
Contact: Michael Bunks mbunks@sosmetal.com
7. TERMS: Net 30 days
8. FOR FURTHER INFORMATION CONTACT: Kathy H. Stanley, CPPB, Senior Buyer  
PH: (540) 422-8354  
Kathy.Stanley@fauquiercounty.gov

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC-SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

## INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection of goods/services provided, and approval of Vendor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods, service, faulty or delinquent delivery, or violation of contract provisions by Vendor shall be reported to FCG&PS Procurement for handling with the Vendor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax, or courier.
5. Renewals: Five (5) One yr. renewal option are available on this contract.