

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive, Suite 23

Warrenton, Virginia 20186

Phone: 540-422-8350

Fax: 540-422-8355

NOTICE OF CONTRACT RENEWAL

DATE: August 3, 2023

COMMODITY NAME: Audio Visual Products/Services

CONTRACT NUMBER: VA-210625-AAV (VITA)
VA-210625-DALY (VITA)

CONTRACT PERIOD: Contract Award through July 6, 2023

RENEWAL OPTIONS: Two (2) 1-year options remaining

1st Renewal: July 7, 2023 through July 6, 2024

CONTRACTOR(s): **Acuity Audio Visual, Technology & Leasing Consultants**

9293 Corporate Circle

Manassas, VA 20110

Contact: George Cole

Phone: 703-361-6080

Email: gcole@acuityav.com

Daly Computers Inc.

5300 Spectrum Drive

Frederick, MD 21703

Contact: Daly Sales Team

Phone: 301-670-0381

Email: vasales@daly.com

TERMS: Net 30 days

FOR FURTHER INFORMATION CONTACT: Megan Roberts, Procurement Officer III

Phone: 540-422-8348

megan.roberts@fauquiercounty.gov

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL

USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaints as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Pricing: Pricing for Daly & Acuity attached. See additional list of providers available. Pricing can be obtained if needed.
6. Renewals: As stated on the face of this notice, Two (2) one –year renewals available on this contract. The decision as to whether to exercise the renewal option will be made by Virginia Information Technologies Agency, Commonwealth of Virgin